



## OWNERSHIP REGISTRATION

Register in the french database SIRE your horse's ownership

*In France, the ownership of an equidae must be registered in the official database SIRE through a document called «Carte d'immatriculation». This document exist paperless on the Internet through a web registration or in some specific cases in a paper format. After buying an horse, you are required to update the ownership within 30 days (legal obligation).*



### BEFORE ANY PURCHASE - ESSENTIAL PRECAUTIONS

**When picking up the equidae, the seller must give you :**

- The original identification document of the equidae (passport). This identification document must follow the animal in each of its movements.
- A certificate of registration to the SIRE central database for horses with an identification document issued by another issuing body than IFCE (stamp on the original passport or separate sheet).
- The ownership card « carte d'immatriculation » or sales certificate «certificat de vente» (if the property is managed online) to register the new ownership in the SIRE database.

Make sure that the ownership card or sales certificate issued is in the name of the person transferring the animal to you and that the animal's identity matches the documents provided.

**A guarantee for you and your horse :** Ownership registration into the SIRE database is a presumption of ownership that can support a court decision in the event of a litigation.



### UPDATE OF THE OWNERSHIP REGISTRATION

The ownership registration must be made online by the new owner to the SIRE within 30 days after the purchase.



#### BY INTERNET

The ownership registration has to be registered online from a sales certificate «certificat de vente» or an ownership card «carte d'immatriculation» (without sending back the original document to SIRE) given by the seller at the same price.

From your personal SIRE account **Espace SIRE** on [www.ifce.fr](http://www.ifce.fr) click on Ownership Management «**Gestion de la propriété**» then Declare a Purchase «**Déclarer un achat**». Fill in the information in the application :

- The horse's **SIRE Number**.
- The **issuing date** of the ownership card or the **private key** on the sales certificate.

**Once the payment is made, the ownership registration into the SIRE database is complete and effective immediately.**

Then you will be able to manage the ownership of your equidae on your personal SIRE account and issue documents if necessary (sales certificate, certificate of ownership, etc.)



#### MAKE IT EASIER ONLINE!

Create your account on [www.ifce.fr](http://www.ifce.fr)  
Go to the top right and click on **Mon espace** and create your account to complete your online SIRE procedures 24/7!

1. Create the login and fill out the information form to create an account.
2. Complete the authorisation :
  - You **own a horse** (with an ownership card in a paper format with your name issued after 1995), fill in the information on its card.
  - You have a **control key** sent by IFCE, enter your key.
  - You have **none of those informations**, a validation by our services is needed. Complete the information asked, your profile will be active within a few days.
3. In every case, you will receive an e-mail to validate the creation of your account : click on the link to complete the procedure and choose your password.

### Identification & Traçabilité





## UPDATE OF THE OWNERSHIP REGISTRATION

### Specific cases

The ownership registration is not available if the procedure is asked by a third party, more than four co-owners, death of the principal registered owner, owner with a foreign address for Thoroughbreds and Arab, or for a first registration card for imported Thoroughbreds.

**For these cases, contact us. The ownership registration must be declared through a paper format and a specific fee is applied.**

### OWNER ALREADY REGISTERED ?

As an owner already register into the SIRE database you can access to many procedures from your personal account **Espace SIRE** to manage the property of your horse.



### DEMATERIALISE THE OWNERSHIP REGISTRATION OF YOUR HORSE

To benefit from all the advantages of the online ownership registration for your other equidae, from your account **Espace SIRE** click on Property Management «**Gestion de la propriété**» and then on «**Dématérialiser une carte d'immatriculation**».

Fill in the required information with the ownership registration card in the paper format : for an equidae for which you are already registered as the owner at SIRE, **it is now free!**



### MANAGE THE OWNERSHIP ONLINE

Your account **Espace SIRE** allows you to access several SIRE procedures for your horse.

To manage the ownership of your horse, Click on «**Gérer la propriété de mes chevaux**» : the list of all equidae registered in your name appears.

**Select the horse of your choice:** you can at any time issue a certificate of ownership or proceed to the sale of your horse by issuing a sales certificate for the future buyer.



### SALES DECLARATION BY THE SELLER

**You have sold an horse since several months and you still see it in the list of your horses ?**

Declare it from your account **Espace SIRE**: click on «**Gestion de la propriété**» and «**Gérer la propriété de mes chevaux**», select the horse concerned and **tick the box** «je ne suis plus propriétaire de cet équidé depuis plusieurs mois, mais la carte d'immatriculation n'a pas été mise à jour par l'acheteur».

Click on «**Indiquer l'identité de l'acheteur**» to specify the new owner's contact information and validate your choice. This person will then be contacted by SIRE in order to register the new ownership and this horse will no longer appear in the list of your horses.



### DUPLICATE

Be careful, if you do not have the original of the ownership registration or a sales certificate for the horse, you will have to ask for a duplicate from the SIRE services, by sending:

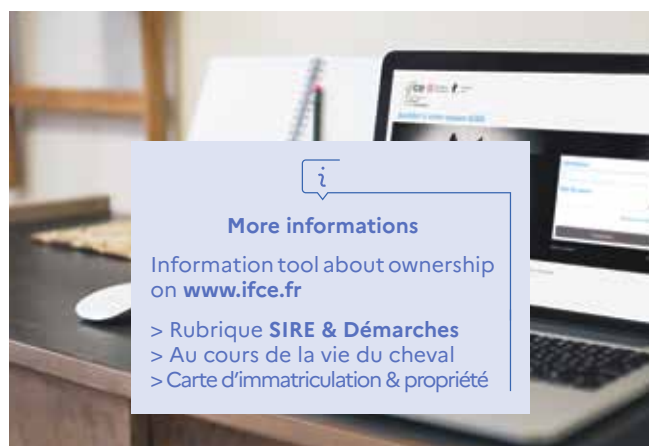
- **A sales declaration** if you are not registered as the owner of this horse into the SIRE database.

- **A declaration on the honour of ownership and loss** of the original document (downloadable on the website [www.ifce.fr](http://www.ifce.fr)).

- A payment for IFCE - cheque or transfer (see tariff on the website).

The duplicate will be made in Internet format (If you do not yet have an account **Espace SIRE**, think about creating one).

In some specific cases, a paper format can be issued (specific fee available on [www.ifce.fr](http://www.ifce.fr)) by sending with the previous listed documents a certificate justifying your inability to carry out your procedure on the internet.



#### More informations

Information tool about ownership  
on [www.ifce.fr](http://www.ifce.fr)

- > Rubrique **SIRE & Démarches**
- > Au cours de la vie du cheval
- > Carte d'immatriculation & propriété

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